INTRODUCTION		
Before You Begin This Book		
International Motor Vehicle Program (IMVP)	 A program born at Massachusetts Institute of Technology (MIT) in 1984/5 which is responsible for the material presented in this book Cooperated with MIT's <i>Center of Technology, Policy and Industrial Development</i> Chartered to go beyond conventional research & explore mechanisms for industry-government-university interaction to improve international industrial policy making Undertook a detailed study of Japanese lean-production techniques in comparison to Western mass-production techniques in the automobile industry Concluded that lean principles can be applied in every industry around the globe 	
Chapter 1 – The Industry of Industries in Transition		
Automobile Industry	 Automobile Manufacturing is still the worlds largest manufacturing activity 50 million new cars produced annually In the 20th century, the industry has twice changed fundamental ideas about mfg Craft to Mass Production: Post WWI via Henry Ford (Ford) & Alfred Sloan (GM) Mass to Lean Production: Post WWII via Taiichi Ohno (Toyota) 	
Craft Production	 Makes exactly what the customer orders – one item at a time Uses highly skilled workers (who find work challenging) & simple/flexible tools Builds custom-made products that suit each individual customer A very expensive method of production 	
Mass Production	 Makes standardized products in very high volume Uses narrowly skilled professionals in design, unskilled or semi-skilled workers in production (who find work boring), and expensive, single-purpose machines Builds standard products that meet most customer needs An inexpensive method of production 	
Lean Production	 Combines the advantages of craft and mass production Uses teams of multi-skilled workers at all levels using flexible, automated machines Builds a variety of products that give customers more choices than mass production An inexpensive method of production – improves mass production by reducing waste in inventory, work area, tooling, engineering hours, and defective material Lean production is a term coined by IMVP researcher John Krafcik 	
	THE ORIGINS OF LEAN PRODUCTION	
	Chapter 2 – The Rise & Fall of Mass Production	
Craft Production of Automobiles (begins circa 1880)	 Example: Panhard et Levassor (France, 1887) Could not make identical automobiles since suppliers used different gauges for parts and the oven hardening process for parts caused them to warp out of shape Skilled fitters individually worked parts until they fit perfectly, causing what is know as "dimension creep" – vehicles built to the same blueprint often differed Limited volume meant no one producer could dominate the market Example: Austin Martin (England, 1980s) Has produced fewer than 10,000 cars over past 65 years - currently makes 1 car/day Has had to ally itself with larger firms (Ford) to gain technological expertise Craft production characteristics Workforce: highly skilled in design, machine operations, and fitting Organization: decentralized supplier chain concentrated in a single city Tools: general purpose machine tools Products: high variety but low volume: many models but <1,000 cars/year Weaknesses of craft production Cost: High costs that did not fall as production increased (as in mass production) Quality: Pooreach car was basically a proto-type with no consistency/reliability 	

Mass Production of Automobiles (begins circa 1914) Lean Production of **Automobiles** (begins circa 1950)

> Example: Ford (U.S.A., 1903)

- 1903-1908: Henry Ford refined Model A to the Model T...a car w/2 characteristics:
 - Designed for Manufacturability: interchangeable parts because of same gauging and improvements that allowed machining on pre-hardened metals
 - *User-friendly*: easy to repair without the need of a chauffeur or mechanic
 - 1914: Only after solving above problems could Ford implement a moving production line & simplify assembly tasks in order to increase volume and cut cost
 - Reduced the time each worker spent on each vehicle from 514 min to 2.3 min
 - Work became specialized & monotonous with little career growth
- Example: General Motors (U.S.A., 1920s)
 - Alfred Sloan expanded the Ford system of mass production in the conglomerate
 - Implemented a decentralized management system based on making your numbers
 - Created a five-model product range; cheap to expensive (Chevy to Cadillac)
 - Further divided labor in professional workforce: finance, marketing, engineering
- Companies in nearly all other industries adopted mass production by mid 1950s
 - Craft firms remained only in niche markets
- ➤ Mass production characteristics
 - Workforce: division of labor in both skilled and unskilled workers
 - Organization: vertical integration of all tasks in one company to improve control
 - *Tools*: specialized tools to ensure high volume with infrequent set-up changes
 - Products: Few models, but high volume to keep costs low
- ➤ Weaknesses of mass production
 - *Quality*: Production quotas kept the moving line moving...causing lots of rework
 - Product Variety: once everyone had a car, people wanted more variety
 - Labor: specialized tasks made work boring and limited career growth...unions grew

Chapter 3 – The Rise of Lean

- Example: Toyota (Japan, 1950)
 - After WWII, Toyota wanted to go into full-scale car and truck manufacturing, but concluded mass production could never work in Japan since demand was smaller
 - The domestic market was tiny and demanded a wide range of vehicles
 - The Japanese workforce demanded more job security...no immigrant labor
 - Post-war Japan was starved for capital...technology and investment was scarce
 - Foreign automobile producers wanted to expand to Japan
 - Toyota, under Taiichi Ohno, developed techniques to reduce batch sizes by devising ways to complete quick set-up and frequent change-over
 - Small lots also made quality critical...workers took an interest in improvements
- Lean production characteristics (see items below)
 - Workforce: team based, flexible work assignments...participation in improvements
 - Organization: cooperative relationships with suppliers promotes improvement
 - Products: a wide variety of reliable products that meet changing customer demand

Lean Workforce

Lean Production: Final Assembly Plant

- > Mass Production workers are specialized to perform small tasks over and over again
 - Assembly work is considered the least valuable jobs are simple and boring
 - Forman and other specialists are needed to supervise, yet add no value to the car
- Mass Production focused on two criteria: *yield* (the number of cars produced vs. the plan) & quality (out-the-door quality, not in-process quality)
 - Falling behind production targets was a bigger problem than in-process quality, so managers kept the line running at all costs: defects were fixed later in rework areas
- > Lean production workers have flexible work assignments and are grouped into teams
 - Ohno felt the assembly worker was only employee actually adding value to the car
 - Work assignments were expanded to eliminate specialists & made work rewarding
- Lean production focuses on the elimination of all defects...in-process & out-the-door • Cords were placed above each worker so they could stop the line if defects occurred
 - Root cause analysis using the "five why's" uncovered and resolved problems

Lean Organization A typical automobile company manufactures only 15% of the total vehicle, so the organization of the supply chain is critical to success Lean Production: Mass producers have vertically integrated supply chains and are focused on short-• The Supply Chain Product Development term price, quality, and delivery reliability & Engineering • Suppliers are either separate divisions of the company (pseudo profit centers) or completely independent supplier: both have mixed loyalties to the parent company • Relationships are short-term: suppliers have little incentive to recommend changes Mass production suppliers are provided blueprints with little input to design • Suppliers are pitted against each other in search of the lowest short-term costs • Suppliers guard improvement ideas to prevent losing the work to other suppliers • Suppliers hold large quantities of inventory to ensure a parts are always available Lean producers have supply chains organized into functional tiers that work together to reduce costs, improve quality, and ensure delivery • Toyota took up equity stakes and financed equipment for supplier firms - These firms were still independent profit centers with outside business interests, but the system ensured close ties to Toyota • Relationships are longer-term: employees are even shared with suppliers ➤ Lean production suppliers cooperate to improve the system • More permanent relationships are developed to encourage long-term benefits • Suppliers are encouraged to cross-talk to improve the design process • Kanbans coordinate production, eliminating the need for excess inventory **Lean Products** > By the 1960s, cars and light trucks were increasingly a part of every day life in developed countries, and cars became too complex for the average user to repair Lean Production: • Reliability became a key feature for customers Changing Customer • Customers wanted more variety in their automobile purchases Demand > Japan's lean producers, led by Toyota, gained an advantage in both areas by 1980 Dealing with the Customer ➤ U.S. automobile firms (mass producers) had narrow, inflexible product lines • The Future of Lean • Engineering and production costs limited models and extended product lives Production • Assembly plants focused on only producing one product • Automobile producers created distant relationships with dealerships and built cars well in advance of actual customer demand - Dealerships kept a vast inventory of automobiles that served as a shock absorber for variations in customer demand > Japanese automobile firms (lean producers) had broad, flexible product lines • Lower engineering & production costs allowed more models for customer needs • Flexible assembly plants allowed mixed-model production • Toyota's close relationships with dealerships ensured they became part of the Toyota Production System, serving as the first step in the kanban system • Toyota developed extensive customer databases and focused on repeat buyers THE ELEMENTS OF LEAN PRODUCTION The Lean Enterprise > The Lean Enterprise encompasses all of the steps required to coordinate the complex activities that are required to build an automobile in harmony on a global scale • To properly understand lean production, one must look at all the steps from product design and engineering to the customer Chapter 4 – Running the Factory The Assembly Plant The automobile assembly plant involves about 15% of the effort in making the car > Three factors convinced the authors to focus the factory study on the assembly plant • A large part of the work in the auto industry involves assembly • Assembly plants all over the world do almost exactly the same thing • Japanese efforts to spread lean production abroad focused on the assembly plant

Mass vs. Lean Assembly -➤ Classic Mass Production – GM Assembly Plant (Framingham, Mass) **Plant Comparisons** • Many indirect workers (machine repairers, housekeepers, inventory runners, etc.) • Unequal distribution of work: some people working hard while others waited • Rework areas at the end of the production line • Large buffers of inventory between process steps • A dispirited work force caused by redundant tasks with no input to improvements ➤ Classic Lean Production – Toyota Assembly Plant (Takaoka, Toyota City) • Nearly all employees adding value to the car • Little space between workers to improve communication • No rework areas and root cause analysis (the 5 whys) conducted on defective parts • Little inventory between process steps • High work force morale as a result of challenging work with input to improvements ➤ New Lean Production – New United Motor Mfg Inc. Assembly Plant (Fremont, CA) • Joint venture between GM and Toyota to apply lean techniques in the U.S. • Used a GM Plant built in the 1960s to assemble GM cars/trucks for west coast • United Auto Workers Union cooperated: 2 job classifications (assemblers/techs) GM Framingham Toyota Takaoka NUMMI Fremont Assembly Hrs/Car – Gross 40.7 18.0 Assembly Hrs/Car – Adjusted 19 31 16 45 Assembly Defects/100 Cars 130 45 Assembly Space/Car 8.1 4.8 7.0 Inventories of Parts (avg.) 2 weeks 2 hours 2 days Mass vs. Lean Assembly -> The author compares assembly plants in different regions of the world in both World Survey productivity & quality (see graphs on pp 85 & 86) as of 1989 • The areas studied were Japan, U.S./North America (US/NA), Europe, and Newly Industrialized Countries (NIC) • The authors' final conclusion is that lean had spread to the best plants in all regions, so one should stop equating "Japanese" with "lean" and "Western" with "mass" > Overall, the best plants are in Japan, then the US/NA, EU, and NIC, but there is a wide range of productivity variation between plants within each region The best plants in each region are better than the worst plants in any region The findings were the same when the author looked at luxury cars (pp 89 & 90) The survey showed Japanese companies, on average, required less work area, less inventory, and had better employee statistics than U.S. and EU counterparts (p 92) > The survey showed no correlation between productivity & quality, dispelling the myth that a company must sacrifice productivity to achieve high quality (p 93) > The survey showed that automation improved productivity, but that there were still wide variations between the best and worst plants at any level of automation (p 95) • The author concluded that poorly organized high-tech plants added more indirect workers (repair techs) and had more breakdowns, which negated improvements The survey suggested manufacturability led to high performance in the factory (p 97) The survey showed no correlation between product variety & productivity/quality Lean Organization at There are two key organizational features of the truly lean plant **Plant Level** • Workers who add value car are given the most tasks & greatest responsibility • Systems exist to detect defects and trace them to their root cause The above two features are achieved through teamwork and an information systems that allow everyone in the plant to quickly respond to a problem • Info such as daily production targets, cars produced so far each day, equipment breakdowns, personnel shortages, overtime requirements is displayed to everyone

Is Lean Production Humanly Fulfilling?	 Some question whether a lean production system adds stress as workers continually remove waste and slack time in a process Neocraftsmanship is a competing methodology (Volvo) that allows work teams to work at their own pace as long as they complete four cars/day Similar to craft production; a stationary 10 person team build cars completely Automated material-handling devices delivers material to the team The authors argue that lean production replaces the frustration/monotony of mass production with 'creative tension' & satisfaction as workers address challenges Neocraftsmanship assumes that doing all tasks on a vehicle improves worker satisfaction (this may not be true) and is still an inefficient way to produce Chapter 5 – Designing the Car
Andrew skills Design	1 0 0
Automobile Design Mass vs. Lean Design	 Automobile firms (mass production or lean) face a basic problem in developing a new cars: many functional departments must collaborate over an extended period of time The simple solution is to create a project team for the entire life of the car model, but this solution is impractical since many components are shared between models Most companies develop a matrix structure between functional and project roles Example: GM's GM-10 (Mass Production Product Development) A project team was formed from employees temporarily assigned from functional departments under a poorly empowered project leader Since the emphasis was on functional ties, employee loyalty remained there and the project ran two-years over deadline Example: Honda Accord (Lean Production Product Development) A project team was formed from employees with stronger ties to the project team The project was completed on schedule and in half of the time of the GM-10 There are four basic differences between Mass & Lean design Leadership: Lean producers use a strong project team leader (susha) with greater influence than functional heads and properly empowered to complete the project Teamwork: The project team is clearly assigned to and evaluated by the success of
	 the projectfunctional ties are present but less important than the team assignment Communication: Mass producers fail to resolve critical design trade-offs until late in the projectlean producers sign formal pledges to do what has been agreed to Simultaneous Development: Critical tasks are done in parallel, and close coordination with the project team ensures risks are minimized The author compares design in Japan, America, and Europe in the 80s (pp 118-126) Lean design expends less engineering hours and develops wider variety of products more quickly with less shared parts (p 118) Lean offers a wider variety of products & replaces them more often (p 120-26) Faster design makes lean producers better at handling changes in customer demand
Innovation	 Mass producers like GM isolated R&D employees from daily work Lean producers rotate R&D employees through functional departments and even the assembly line to ensure they are tied to market activities This system allowed employees to quickly adapted 4 cylinder engines (designed for fuel efficiency) to high power engines once fuel prices dropped in the 90s. As a result, lean producers spend less on R&D and have more patents (p 133-4)
	Chapter 6 – Coordinating the Supply Chain
Automotive Supply Chain	 The modern car is very complex – comprised of more than 10,000 parts Automobile producers have taken different approaches to dealing with complexity Henry Ford (Ford, 1910s): Vertically integrate & do it all yourself in one company Alfred Sloan (GM, 1920s): Vertically integrate but set up decentralized divisions Henry Ford II (Ford, 1950s): Create an extensive supply chain to supply parts None of these approaches ('in house' or 'arms-length' supply) is important What is important is how closely the firm works w/suppliers; internal or external

Mass vs. Lean Supply	> Mass Production Supply		
	• Assemblers bid out components and sub-components to many suppliers who have		
	little direct contact w/each other = poor coordination		
	Suppliers are brought in late to the design process & have little input Short torm relationships; price, quality, delivery & contract length are less.		
	• Short-term relationships: price, quality, delivery & contract length are key		
	 Low price usually wins the bid: suppliers "buy the business" & make \$\$ later Defects are covered up by safety stocks: when a defect occurs the supplier simply 		
	sends another part as a replacement		
	 Suppliers jealously guard production info and new ideas to prevent losing business 		
	Improvement ideas become the sphere of professional associations in the U.S.		
	> Lean Production Supply		
	• Lean assemblers bid out major components to a few key 'first tier' suppliers, and		
	the first tier suppliers manage and coordinate with second & third tier suppliers		
	• First tier suppliers assign engineers to the design team 2-3 years before production		
	• Long-term relationships: assemblers learn all they can about the supplier's process		
	 Value Engineering (see below) requires suppliers to share information, but ensures fair profits for the supplier & a declining price curve for the assembler 		
	 Suppliers work without safety nets (just-in-time): defects are not an option, so root 		
	cause analysis on all defects is done with the assembler to prevent defects		
	 Suppliers meet w/other suppliers & assemblers to share process improvement ideas 		
	- Supplier performance is graded using scorecards		
	 When a supplier is substandard, volume is modified before supplier is dropped 		
Value Engineering	A 'market price minus' system vs. a 'cost plus' system		
	• Establishes target price & works back to meet price with a reasonable profit for all		
	➤ Breaks down the costs of different component features to determine trade-offs		
	• Value Analysis identifies cost improvement opportunities & Lean Accounting		
	allows more timely information for process improvement decisions		
Heijunka	➤ Keeps the total volume the assembler manufactures as constant as possible		
	 Prevents sudden changes in variation and allows suppliers to work w/o buffers 		
	A commitment by assemblers to share both the good times & the bad		
Reforming Mass	➤ Mass Production supply systems do not truly exist anymore in their pure form		
Production Supply	• Improvements have been made, but Japanese firms lead AM and EU firms (p.157)		
	Western mass-producers are on their way to better supply systems; consisting of		
	larger first-tier suppliers for entire components, higher quality, lower costs		
	 But reforms have simply improved traditional systems vs. fundamental changes There are several ways to continue to improve supply chains 		
	 Reduce the number of suppliers (use first-tier suppliers, reduce parts, sole source) 		
	 Reduce the number of suppliers (use instruct suppliers, reduce parts, sole source) Improve supplier quality using scorecards and SPC techniques to monitor supply 		
	• Share cost & production info with suppliers (GE pioneered this technique in 1947)		
	Improve delivery schedules: deliver smaller lots more frequently (just in time)		
	Improve relationships with suppliers & develop long-term goals vs. bargaining		
	Chapter 7 – Dealing with Customers		
Henry Ford's Dealer	➤ Henry Ford demanded exclusive contracts with dealerships to sell only Fords		
Relationships	Dealers bought from Ford in advance of sales, providing a buffer vs. actual demand		
	• A self-financing system: Ford got money from dealers before it paid suppliers		
	In the late 1940s, the Supreme Court outlawed exclusive selling clauses in contracts		
	• Eventually paved the way for imports to develop access to U.S. dealerships The Ford system set a precedent; the factory's production needs come 1st and the		
	➤ The Ford system set a precedent: the factory's production needs come 1 st and the dealer and customer are expected to accommodate the needs of production		
	dealer and customer are expected to accommodate the needs of production		

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Mass Distribution System	The current U.S. automobile distribution system is similar to the Ford system
	Dealerships in the U.S. have decreased because of increased cost to service cars
	Dealers still carry large amounts of finished goods inventory (cars)
	Salespeople's relationships with customers are short-term, one time events
	• Salespeople know little about the cars they are selling: there is little training
	 Salespeople compete against each other and make a commission on each sale
	• Customers must haggle to obtain the best price (a process customers hate) and are
	pushed to take a car off the lot (vs. a special order car that meets their needs)
	Car companies get little immediate feedback from dealers about customer needs
	➤ The European distribution system resembles the U.S. system: but is 30 years behind
	The number of dealerships has actually increased in recent years
	European assemblers can still enforce exclusive contracts with dealerships
Lean Distribution System	> The Japanese distribution system is not ideal, but points to lean systems of the future
v	• Companies have a fixed number of distribution channels for different types of cars
	Members of the distribution channel participate in the car development process
	• Must continue to evolve: salespeople sell 4 cars/month vs. 10 cars/month in U.S.
	Salespeople develop long-term relationships with customers
	Salespeople, many who are college grads, are intensively trained on the product
	 Salespeople are grouped into teams and are paid based on group commissions
	Salespeople go door-to-door to understand customer needs and make sales to each
	individual: built to order and no haggling on price
	Personal relationships promote customer feedback and brand loyalty
	The 'lean' dealership is becoming more important in Japan vs. door-to-door selling
	Retains the build-to-order mentality and team vs. individual sales incentives
	· ·
Lean v. Mass Distribution	Increasingly using information systems to improve productivity Three less differences between less distribution and mass distribution.
Summary	Three key differences between lean distribution and mass distribution
	• Lean = active selling (going to the customer); Mass = passive selling
	• Lean puts the buyers needs first; Mass puts the production needs first
	• Lean distribution creates less finished goods inventory and builds cars to order
	Advantages of the lean distribution system
	• Customers are the 1 st step in product developmt (customers help fine-tune products)
	• The system dramatically reduces finished goods inventory and smoothes production
	The system instills brand loyalty and helps deny market share to competitors
	Chapter 8 – Managing the Lean Enterprise
Lean Finance	> Ziabatsu (post Meiji Restoration in 1870): family owned holding companies that
	controlled and provided finance to smaller companies in each major industry sector
	➤ Keiretsu (post WWII): groups of ~20 companies in major industries that hold stock in
	other keiretsu companies and provide each other low interest financing & assistance
	 Although shares are publicly traded, the system is really closely held private equity
	 Protects against hostile take-over and sales to foreign interests
	The keiretsu system provided better assistance to Japanese companies in distress (e.g.
	Mazda) than government bailouts of Western firms (e.g. Chrysler, British Leyland)
	The keiretsu system is patient, long-term, well informed, and highly critical of
	member firms as opposed to Western public equity that is short-term & uninformed
Lean Careers	Employees work in teams & problem solving is the most important activity of any job
	Managers take various assignments within the supply chain to gain broad experience
Lean Geographic Spread	Lean production achieves its highest efficiency, quality, and flexibility when all
	activities from design to assembly occur in the same place (within a day's drive)
	Creating a lean production system in each of the world market provides 5 benefits
	Protection from Trade Barriers & Currency Shifts
	• <i>Product Diversity</i> : markets have different needs but products can be shared globally
	• Sophisticated Management Development: thru exposure to global environments
	• Protection Against Cyclical Markets: all markets do not have the same cycle
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	Denies Competitors Unchallenged Markets

Managing the Global Ford was the first company to pursue a global manufacturing strategy **Lean Enterprise** • Henry Ford initiated globalization to avoid shipping costs and tariffs, in 1961 independent design teams were established, and global coordination began in 1979 > Honda became a Japanese leader in globalization because it was less popular at home ➤ None of the three current models for globalization are adequate • Centralization: decisions made at the HQ in the home country; poor globalization • Decentralization: decisions decentralized to foreign countries; poor coordination • Strategic Alliances: decisions about how to coordinate are largely unanswered > Proposed solution for a Lean Enterprise • An integrated global personnel system that promotes as if nationality didn't exist • Mechanisms for continuous horizontal information flow in mfg, design, supply, etc. • Mechanisms for coordinating new product development for regional & global sale **DIFFUSING LEAN PRODUCTION** Chapter 9 – Confusion about Diffusion ➤ The transition from Craft to Mass Production took 50 years **Transition from Craft** to Mass Production • Transition was quick w/in the U.S. as craftsmen were still needed by Ford & GM • Transition was much slower from the U.S. to Europe - Different cultures & fear of U.S. domination slowed Ford's transition to Europe - European 'pilgrims' trained in U.S. had difficulty exporting mass production Transition from Mass > The transition from Mass to Lean will more difficult as Craft to Mass, but much faster to Lean Production • Fear of foreign domination by Japan will be just as great as that of U.S. domination • In contrast to mass production that created jobs, lean production removes jobs • However, Japanese firms are avoiding barriers with new plants, better results than domestic plants, avoiding UAW control, and by creating a new supply chain > U.S. & European companies are learning about lean slowly • The West initially attributed Japanese success to three causes: lower wages, government protection, and automation (all three were true in part) • Ford was in crisis in the 1980s, so it learned about lean from its JV with Mazda • Chrysler failed to learn thru a similar equity tie with Mitsubishi • GM learned lean at NUMMI, but couldn't spread the knowledge to other plants • European plants have found it as difficult as Chrysler & GM to adopt lean > Japanese firms will drive some of the transition, but it is naïve to assume that they will drive it all: U.S. firms are getting better and will continue to improve > Several challenges must still be overcome if U.S. companies are to quickly adopt lean • Industry & government must address the cyclical nature of the U.S. auto market • Americans must change their notions of careers: job hopping doesn't help lean • The public and politicians must be willing to accept change Chapter 10 – Completing the Transition Three Obstacles to Lean ➤ Obstacle 1: The Western Mass-Producers • Mass producers are the greatest obstacle to lean: creative solutions are needed - Clear Examples of Lean Benefits: a lean producer across the street - A Better System of Finance: one that demands improvement but supplies large \$\$ - A Creative Crisis: A crisis that will clearly show the need for change ➤ Obstacle2: Outdated Thinking About the World Economy • Many think the normal world economy moves standard, low-priced products to mass production facilities in newly industrializing countries (low wage) - Examples show low cost country mass producers can't compete with lean firms ➤ Obstacle 3 Inward Focus of the Japanese Lean Producers • The final obstacle to lean is the Japanese lean producers themselves who lack the ability to think and act globally rather than nationally Japanese lean expansion is hindered by their threat to domestic firms (nationalism) & the favoritism Japanese firms show to their own employees and suppliers